



New Kent Elementary PTO Meeting Minutes

Meeting Date: September 30, 2022 **Meeting Location:** NKES Cafeteria

Meeting Called to Order By: Lauren Paone

Attendance: (Attendance sheet attached)

Minutes: Minutes of 05/06/2022 meeting accepted.
Motedioned by April Sabel and Seconded by Erin Begonia

Current Board

President: Lauren Paone

Vice President: Caroline Tavai

Treasurer: Brittany Gutierrez

Secretary: April Sabel

Officers' Reports

Treasurer Report: Brittany Gutierrez

Treasurer report attached

Principals' Report: Dr. Amy Stamm

We cannot begin to thank our PTO for a fabulous welcome back to school for our teachers and staff. From the red-carpet event and luncheons to the help with the new staff lounge, we truly cannot thank you enough. We want to say a huge thank you for all of the appearances that splash has made over the summer. What a wonderful way to bring New Kent elementary to our community. We are really grateful for the relationship and partnership we have with our PTO board. The love, support, and unconditional selfless acts are to be commended. We appreciate your partnership greatly!

Looking ahead we are super excited about the fall festival and our spooky sprint. Thank you for all of the hard work and effort that you're putting in to this amazing event for our New Kent elementary family!

We want to update our families that we have a new system in the office and you must have your picture ID in order to check students in and out. Please remember that you have to have it, or we will not be able to release your child. Also another update, is that New Kent will not be doing interims this year and will only be doing report cards. PowerSchool is an avenue to check grades. If you do not have a code for power school, then Kristy in the office can help you with that.

Picture day is this Wednesday, October 5, and forms should've come home with children last week.

Weekly we are doing a Family newsletter from Dr. O’Dea and myself and we hope that this helps to increase our communication with our families. It will be coming by email.

Again thank you to our board and to all of our PTO members for the unconditional support and love that you continue to show us and our amazing school. We appreciate you more than you’ll ever know. Please let us know how to support you!

Committee Reports

A. Yearbook- Laura Richards

91 yearbook copies have been sold. 10% off the yearbook ends today and 5% off till the end of October. Each student gets two free pages for your kids. You can purchase additional pages. Treering is very user friendly. The yearbook theme is Neon, maybe “Glowing with New Kent.” The yearbook will be 60 pages. If you take ant pictures of events send to Laura. Need to add yearbook email to the PTO website.

B. Staff Appreciation- Laura Richards

Red Carpet event held in August with popcorn and candy.

Welcome Back Luncheon was Fiesta Themed on September 1st and served Don Miguels.

Woot-Woot Wagon will be om October 14th with a cart of muffins and apple cider being served by Dr. Stamm and Mrs. Odea.

Waiting on budget after fall festival. Was hoping to do another appreciation breakfast or lunch.

C. Spirit Nights- Rachel Hubbard

If anyone would like to help with bringing the receipt bucket to the businesses or dressing as Splash, please let us know.

We have had a very successful kick-start to our spirit fundraising events for the 2022-2023 school year with two well-attended spirit nights at McDonald’s in Quinton and Don Miguel Mexican Restaurant in Providence Forge this month.

For our spirit night at McDonald’s on Tuesday, September 13, we made \$160.69.

For our spirit night at Don Miguel’s on Monday, September 26, we made \$323.45

October will be a busy month for us in regards to spirit fundraising events. We have the following schedule for the month of October:

Tomorrow, Saturday, October 1 from 10:00 - 7:00 is our Spirit Day at Holly Fork Farm in Barhamsville (fingers crossed, the weather cooperates!). 15% of all pumpkin and gourd sales as well as \$1 of every jump pad purchase will be generously donated. Don’t forget to tell them you are there to support NKES PTO for your purchase to be included.

Saturday, October 15 from 8:00 - 12:00 is our Spirit Morning at The Daily Fix (I have the flyers ready to go - just waiting for final confirmation from Haley before distributing). 20% of sales from collected receipts (but may be 20% of total sales) will be generously donated.

Tuesday, October 25 is our Spirit Day with Pizza Hut. 10-20% of sales with our unique fundraising code will be generously donated. Just give the code at time of purchase (in person or over the phone) or type into the “coupon code” box if ordering online for your purchase to be counted. Multiple locations in the Richmond and Tidewater areas are participating including Quinton, Sandston, West Point, and

Toano as well as multiple locations throughout Virginia and out of state. Make sure you share with your family and friends. A complete list of participating locations can be found at www.hutamerican.com.

D. Beautification- Jordan Wingenbach

Disguise A Pumpkin will go home next week with students. These will be due back to school Monday 17th for me to organize and have ready to be displayed at the fall festival. We will use hinged door displays from the art room to display the artwork; these will also serve as the walls of the pumpkin patch!

Bulletin board will change to either display the Disguise a Pumpkins OR “Fall into Learning” - for fall into learning classes will be given strips of paper for students to write their name & favorite subject/thing to learn about in school. I will take the strips and build pumpkins like shown in the picture below to decorate the board
Garden flag in the front of the building- can we order w logo another so they all match?

Old Business

A. Sensory Paths- Caroline Tavai

Sensory paths were put down this summer. Pete the Cat and ocean path were placed in Rainbow hall. The ninja pathway was placed in the hallway to nowhere by 5th grade. Conflict resolution path is being given to the counselors. They are still finding the best location for it.

B. Kindness Rocks- Brittany Gutierrez

The garden was placed outside the door to parent pick-up/drop off. The kids can leave rocks in the garden and take home anytime

C. Homeroom Teacher Welcome Baskets- Lauren Paone

Made baskets filled with school supplies for every classroom teacher. There is a cabinet filled with school supplies the teachers and students can get as needed.

New Business

A. Budget Update- Brittany Gutierrez

Current bank balance is \$21,044.72 with pending PTO today. \$1,500 was spent to purchase fourth and fifth grade planners. \$5,000 was voted at the last meeting to be used for Fall Festival. We are doing the fall festival ourselves not using an outside company. \$2,000 to go towards teacher appreciation for October and November. Ten walkies for \$3,000 were voted yes to purchase

B. Membership Update- Brittany Gutierrez

Popsicle party winners will be announced Monday.

C. PTO Shirts- You can scan the QR code on the table and be first to get the new design. New design has logo just on front.

D. Fall Fundraiser- October 1st- October 21st

New Kent Parks and Rec gave us permission to use the fields. We are using 99 Pledges this year. 100% of the money raised will go to the PTO. We hired a company last year that did an assembly that hyped the kids up. We didn't like the money we had to pay them which was half of what we earned, \$18,000. The rewards will be coops. The coops theme is Pork chop. There are twelve different coops you can collect. Lauren created and printed Wanted Coop posters to be placed all around the school to get kids excited. Lanyards and stickers are also a prize tier. If you raise \$50 by October 8th then you will earn a spooky sprint shirt. Lauren added a Frequently Asked Questions section to help parents with common questions. Flyers are going home today with fundraising information.

E. Fall Festival- October 22nd

A DJ was hired to play music and announce the raffle and silent auction winners. There will be no trunks. We will do stations for candy handouts. The entry cost will be \$5 for students and free for adults. Costumes will be allowed. Dr. Stamm will be setting up a book table of free books during the Fall Festival.

Spooky Sprint- Cathy Day

The spooky sprint will be staggered by grade.

Entry Table- Gigi Jordan

Pumpkin Patch/ Décor- Jordan Wingenbach

Davis Farm & Lofty Dreams Farm donating pumpkins, mums, cornstalks & hay. Asking for those with trucks to help load and unload pumpkins the night before Fall Festival Volunteers were given Jordan's contact info to reach out to her.

Festival Games & Alpacas- Caroline Tavai

The dunk tank will be there weather permitting. The company will be bringing festival games to play. The alpacas are going to be at the festival.

Food Trucks- Stacey Tadlock

I've been in touch with all the vendors for the Fall Festival & they will all be there. I will touch base with them as the date gets closer with parking instructions/map of where they will be setting up. We will have the following vendors:

Daily Fix: coffee, donuts & cookies

Lazy Cow: ice cream, shakes, cotton candy, can drinks, bottled water-possibly funnel cakes & lattes

Reamers Burger Barn: chicken tenders, kids/adult burgers, grilled cheese

Sandstone Smoke House: BBQ, Philly cheese steak, tenders, fries

Good Doggie to Go: Full menu includes variety of specialty hot dogs, sausages & full kids' menu

Inflatables- Lauren Paone

There will be multiple inflatables and a train ride.

Spirit Wear & 50/50- Brittany Gutierrez

Silent Auction- Lori Carter

Lori is new this year and stepped up to run the silent auction and has done an amazing job. Lori reached out to multiple companies and get donations to help build baskets to bid on. Lori asked for volunteers to help build baskets on the 14th of October. Lauren was able to find \$5 clearance boxes filled with over \$2,000 worth of various stuff at Michaels to use for the auction baskets. Need to build baskets and decide starting bids and themes. Ms. Sherman is working with the grade levels to put together their own baskets for the silent auction.

Questions-

Are the baskets being put together here? Yes, the baskets are being put together the 14th.

Are we doing the family photographer fundraiser again this year? Yes, we are still working with the photographer to lock in dates and will post.

Where will the food trucks be set up? They will be set up in the bus loop. With where they were set up last year people were sneaking into the festival.

What are coops? Mystery package of keychain.

Announcements

- October 1st- Holly Fork Spirit Day
- October 3rd – Start of Fall Fundraiser

- October 10th- No School
- October 12th- Silent Auctions Due
- October 14th- Build Silent Auction Baskets
- October 15th- Daily Fix Spirit Morning
- October 25th- Pizza Hut Spirit Night

Need volunteers to help run games, inflatables and silent auction. Multiple families created and donated candy monsters. We need candy to feed the hungry candy monsters.

Next PTO meeting will be held on November 3rd at 6:00PM in the NKES Cafeteria

Meeting Adjourned At: 10:30 AM

Minutes Compiled By: April Sabel, Secretary

TREASURER'S REPORT

Bank Balance - \$21044.72

Payments pending –

SCC Payment - \$25

PTO Today - \$149

4th/5th grade planners – approx. \$1500

Fall Festival budget - \$5000 approved 2022 meeting

Radio Quote - \$3817.50 – PLEASE VOTE – 10 units

Don Miguel's Spirit Night - \$323.45

Beautification budget approved - \$500

Teacher appreciation budget approved through November -\$2000

Fall festival budget - \$5000 approved from 2021/2022 budget

Spiritwear 2022 is finalized and sent to Custom sportswear

PTO T-shirt orders are underway. \$14 each

Parks and Rec approved the use of the baseball fields for Fall festival (same as last year)

22/23 budget will be voted on at the November meeting after fall festival