



New Kent Elementary PTO Meeting Minutes

Meeting Date: June 3, 2022 **Meeting Location:** NKES Cafeteria

Meeting Called to Order By: Kristel Lamp

Attendance: (Attendance sheet attached)

Minutes: Minutes of 04/14/2022 meeting accepted.

Motioned by Lauren Paone and Seconded by Laura Richards

Officers' Reports

President Report: Kristel Lamp

Thanks for all of your support this year. Your support has been shown through many ways and we see/appreciate you (joining the PTO, fundraising for the Spooky Sprint, donating baskets for the fall festival silent auction, helping beg businesses for donations, supporting coin wars, having your kids complete the bulletin board beautification efforts that Jordan sends home, working the holiday shop, book fair....YOU ARE AWESOME!

We have gone from having 2 to 5 parents, in addition to the board, attending PTO meetings to having between 20 and 30 parents in attendance. You ROCK, without your support, we could not support the school the way we do, so THANK YOU!

So proud of how we have come back together this year to have a fall festival, BINGO for Books, assemblies, book fair, holiday shop...and a YEARBOOK! Some of our members have stepped up as committee chairs this year and have graciously agreed to stay on in these positions next year. Thank you so much to all of our committee chairs:

Laura Richards-Yearbook

Maggie Settlemire and Erin Begonia-holiday shop and book fair

Jordan Wingenbach-Beautification

Stacey Tadlock-Outreach

April Sabel- "honorary" coin wars after volunteering to be there every day during lunches that week.

Let's keep the momentum going. Several initiatives have started this year we are excited to see come to fruition, such as the rock garden and sensory paths. It will be exciting to see some new additions to the school next fall!

With your support the PTO has been able to fund many, many items for the students, staff, and school. (Attached are handouts to show what PTO has funded this year)

It has been a great year and we have made many strides. Proud of our members and the board for working so hard to make a difference for the staff, and students.

Final volunteer sign-up for the year is for field day (PE teachers asking for volunteers, and spirit wear table workers)

Treasurer Report: Brittany Gutierrez

Brittany mentioned that this month's big purchases were the sensory paths but that between the last two spirit days/nights we covered a lot of money back. We also have stocked up on a lot of new spirit wear items to sell. Along with down payments on Fall Festival DJ and amusement rides.

Current Reconciliation Attached ****

Principals' Report: Dr. Amy Stamm

Dr. Stamm started off by stating that she cannot believe it is the end of the year already! She is so happy that life is getting back to normal, and mentioned how wonderful it was just now to be sending the kindergarteners on a field trip.

She touched on 5th grade celebration and informed the PTO volunteers in attendance that it was the 5th grade teachers' choice not to have a graduation but to have a celebration instead. The teachers felt that it would be more fun for the students to have a party day than to sit in a graduation style ceremony. Dr. Stamm is very big with supporting her staff and listening to what they suggest and recommend.

Field day will be bringing in a lot of parents and she understands that checking out the students will be a hassle so she wanted everyone to know there will be a paper sign out sheet "system" to help with this. She is very serious when it comes to the security of the students and wants to make sure everything runs smoothly.

The staff will be celebrating Mr. Baum retiring but he has asked not to make it a school wide celebration, but something small instead. Due to his request, the staff has decided to celebrate with him during the June luncheon on the 15th.

She ended her report by thanking Laura Richards for her amazing work done on the yearbook! It turned out truly amazing and she loved seeing all of the smiling faces on the kids as they looked through it. She also thanked the PTO board for all their hard work and dedication and is excited to see all the wonderful things to come next year.

Committee Reports

A. Yearbook- Laura Richards

We have sold 336 yearbooks!! We received 3 free ones (which will be given to library, Mr. Baum and Dr. Stamm). Parents and grandparents can still purchase yearbooks online and they will be shipped to your house. We raised just over \$2,000 from the sale of yearbooks and have decided to lower the cost of yearbooks next year to make it more affordable for parents.

B. Staff Appreciation- Laura Richards

Laura is building a strong committee to help with staff appreciation next year so that all of the committee duties don't fall on one person. Laura is heading up a "Final Fiesta" luncheon for the staff on June 15th to send them off for the year.

C. Spirit Night/Day/Event Overview for the 2021-2022 School Year

Prepared by Rachael Hubbard

Upcoming Events:

- Our final spirit night of the 2021-2022 school year will be at McDonald's in Quinton on **Tuesday, June 7th from 5:00-8:00**, drive thru or dine in. 20% of collected receipts will be donated to the NKES PTO. We had a tremendously successful event with them in March and hope to again this coming month. **Flyers have been approved and were copied and distributed on Thursday, May 26.** Spread the word!
- Mark your calendars! We are having a Summer Fundraiser Event with Five Below - Williamsburg over Virginia's Tax-Free Weekend - **July 31-August 6th** (Tax Free Weekend runs August 5-7). 10% of purchases with our school's voucher or by showing our posts on Social Media will be donated to the NKES PTO. Vouchers will be copied and distributed to students next week. Dr. Stamm is going to email parents throughout the summer with our voucher. I will also post to our NKES PTO page as well as all New Kent community pages I have access to.

Year End Summary:

- We have had a very busy and successful year with Spirit Day/Night/Event Fundraisers with 12 different businesses in the New Kent, West Point, and Williamsburg areas. **As of June 3, we have had 18 events throughout the 2021-2022 school year** and our families and community members came out in support.
- **We would like to say a huge thank you to the following restaurants and businesses that kindly and generously supported our amazing teachers, staff, and students:**
 - C. Allen Confections - West Point
 - Daily Fix - Providence Forge, New Kent
 - Don Miguel Mexican Restaurant - Providence Forge, New Kent
 - Five Below - Williamsburg
 - Holly Fork Farm - Barhamsville, New Kent
 - Martha's Kitchen - New Kent
 - McDonald's - Quinton, New Kent
 - Pizza Hut (Hut America)
 - Third Base Grill – Quinton, New Kent
 - Trojan Grill - New Kent
 - VEGA Gym - New Kent
 - Wendy's - Quinton, New Kent
- We have successfully closed out and have received funds for 17 of these events. **The total we have received thus far from these events is \$3,972.74.**
- We have not received payment from our VEGA Values Event with VEGA Gym as of May 26. I spoke with a representative at the gym on the 26th and she explained that they are in the process of processing the donations of events that have taken place this year.
 - She explained that we should be receiving our checks shortly and that ours was the largest event thus far! She explained that they had to open more spots just to accommodate our families. We had 22 participants!! With a \$10 entry fee and 100% of proceeds going to the PTO, we should be expecting a check around \$220. ***This amount is tentative until the check arrives and has not been included in our total raised amount above or in the totals table below.***

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- Here are the total amounts raised by each restaurant/business during the 2021-2022 school year:

Restaurant/Business	Total Amount Raised and/or Donated:
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C. Allen Confections (Easter event)	\$200.00
Daily Fix	\$380.00
Don Miguel Mexican Restaurant	\$720.00
Five Below - Williamsburg	\$613.11
Holly Fork Farm	\$148.50
Martha's Kitchen	\$274.95
McDonald's	\$381.08
Pizza Hut (Hut America)	\$178.87
Third Base Grill	\$200.00
Trojan Grill	\$772.23
Wendy's	\$104.00

● **A huge thank you to the New Kent community and our amazing teachers, students, and families that have helped to make these fundraising events such a success this year!** Our plan is to continue having at least one event each month, with a mixture of both sit down and fast food type restaurants throughout the year.

○ We are planning to work with Trojan Grill again next year for our "Dinner with Santa" event in December, as well as with C. Allen Confections with our Spirit Morning with the Easter Bunny in the Spring.

- D. Book Fair Coordinators- Erin Begonia and Maggie Settlemyre
 Book fair sold over \$15,500 in books bringing in \$3,250 in scholastic dollars and \$2,143 in funds for the school. The book fair ran very smoothly and we learned some lessons about e-wallets and teacher purchase lists that we will better utilize next year. They were happy to see the library get to spend \$1,000 in books and every teacher receive \$50 in books. Erin and Maggie did feel like the book fair was too late this year and have decided to move it to March for 2023.

Old Business

- A. Sensory Paths- Lauren Paone
 They have all been purchased! We have a new decal with our school logo going into the front of the school, we have a large ocean path, a large ninja path, a Pete the Cat path, an animal movement path, a rock jumping path, and a Peace Path all going on our floors this summer. We will see how much space they take up and look to see where we may need more for the next year.
- B. Kindness Rocks- Brittany Gutierrez
 The garden space by the car pick-up line has been cleaned out and sand is down and ready for rocks. All the rocks have been sealed once and will be sealed again and transported to the school. We have ordered a sign that explains the NKES rock garden and how you can take a rock or leave a rock. This will be done this summer and ready to go for start of new year.
- C. 5th Grade Moving Up Shirts- Brittany Gutierrez
 PTO has given 5th grade \$1,300 for the purchasing of their 5th grade celebration shirts. Brittany shields has designed the shirts and handled all of the purchasing. The 5th grade teachers will be using our coolers and grill and we will also be giving them all of the chips we have left over from BINGO for books.
- D. Field Day- PTO has funded the rentals of two bounce houses. The PE teachers are also asking us to help gather some volunteers to help run two of the stations for them. PTO will also be set up with a table to sell spirit wear which will include a lot of our new fun items! (Sign-ups are posted on FB)

New Business

A. Fall Festival- Lauren Paone

We have started a planning committee for every section of the fall festival. WE are fully running the fall festival this year so we are starting early and hoping to break all of the sections of the festival off into committees to help it run smoother. Lauren asked to make a motion to approve of the spending of up to \$5,000 this summer on items for the Fall Festival (such as tents, tickets, and rewards for students). Erin Begonia seconded the motion.

B. NKES PTO Executive Board Elections- Lauren Paone

Unfortunately, Kristel Lamp will be stepping down from the board. We can't thank her enough for bringing the current board members together and for working so hard all year long to gather volunteers and build such an amazing PTO. We can only hope to keep the momentum going next year. Lauren asked the all members in attendance if there was anyone who would like to be nominated for a board position.

There was no one wanting to run for a position on the board so the slate for the 2022-2023 PTO Board was:

President- Lauren Paone

Vice President- Caroline Tavai

Treasurer- Brittany Gutierrez

Secretary- April Sabel

Lauren asked for a vote and for all in favor to say "aye" and all apposed say "nay". By a majority vote everyone agreed to those nominations.

With that Lauren asked for anyone with new ideas or suggestions to please let her know. A suggestion was made that next year we should bring in a children's author to an assembly. PTO Board agreed and stated they would look into that.

Announcements

- A. **Tuesday, June 7th-Final Spirit Night at McDonald's Quinton-20 percent of sales donated to PTO-please remember to turn in your receipt.**
- B. **Be on the lookout for information to come home about Five Below spirit weekend over the tax-free weekend at the beginning of August.**
- C. **Join New Kent Elementary School PTO Facebook page for most up to date information from the NKES PTO**

Next PTO meeting will be held in September 2022!

Meeting Adjourned At: 9:56 AM

Minutes Compiled By: Lauren Paone, Secretary

PTO FUNDS TOWARDS SCHOOL PURCHASES!

- WALKIE-TALKIES FOR SCHOOL BUILDING (10 NEW ONES AND 30 BATTERIES)
- PURCHASED NEW SIGN BOARD FOR CAR LOOP
- PURCHASED NEW FLAGS, PLANTERS, AND FLOWERS FOR OUT FRONT
- KEPT UP WITH DÉCOR AND SUPPLIES FOR FRONT HALLWAY BULLETIN BOARD
- PURCHASED MR. MONCRIEF'S BENCH
- PROVIDED A DRYING RACK FOR ART ROOM
- PURCHASED NEW LAMINATOR AND SUPPLIES
- PURCHASED A NEW PURIFIER FOR CLINIC



Because of YOU the PTO was able to....

- Provide Popsicles for Popsicles with the Principal
- New Backpacks for Backpack program
- Host the Fall Festival and give every guest a pumpkin
- Provide Kindness Rocks and new paint for every student
- Purchase Sensory Paths and give 5th grade an ice cream/dance party
- Bounce Houses for Field Day
- Bring in the Reptile Man
- Supply Books for Bingo for books
- Purchase Shirts for 5th Grade
- Purchase books for 5th Grade
- Holiday Candy Canes for every student
- Valentine Lollipops for every student
- Fund One School, One Book!



Red Carpet Teacher
Welcome

Don Miguel Staff
Luncheon

Back to School
Cookies

Custodial Treats

Bus Driver Treats

Principal Day Treats

Woot-Woot Wagon

Candy Apple Bar

Two December Staff
Treats- Salty Snacks
and Fancy Hot Cocoa
Tree

Birthday Candy Bar
Treats

Cocoa Bombs for
Valentine's Day

Salad and Potato Bar

Two Teacher
reimbursements of
\$50 each

Olive Garden Lunch

Plinko Game with
prizes

Staff Appreciation
Week Treats and
Breakfast

Classroom teachers
Book Fair Money

June Goodbye
Luncheon

Stock the Lounge
Supplies

