



## **New Kent Elementary PTO**



### **PTO Meeting Minutes**

**Meeting Date:** September 5<sup>th</sup>, 2024 **Location:** NKES Cafeteria

#### **Principals Report- Dr.O'Dea/ Ms. Parson**

- We appreciate everything with Popsicles for Principals!
- Thank you for our pre-service week!! The red carpet, Don Miguel's, treats, and support is so appreciated!
- We are still following up with staff to get 100% enrollment.
- We loved having the book fair at Open House!
- YAY - The book machine is going great!! We are using it as a positive behavior award.
- We are working on the parent pick up line! We are dismissing at 3:30pm this year (15 minutes later), and it is taking 22 minutes or less to dismiss. We will try a new traffic pattern today to hopefully help with driver safety.

THANK YOU FOR EVERYTHING!

#### **PTO Board Introduction-**

Lauren Paone-President

Melissa Hummel-Vice President

Brittany Gutierrez-Treasurer

#### **Membership Numbers**

Staff membership is at about 75%

At the end of last year we had 208 members, as of right now we have 185, with 20 more paid, but forms haven't been filled out.

#### **Committee Reports-**

**Book Fair-** Erin Begonia & Maggie Settlemire (Jill Rose will join this committee)

Our first time doing the Open House Book Fair seemed to go very smoothly! While there were more boxes and crates than we anticipated, it was fairly easy to roll out into the cafeteria and unload.

Special thanks to Blake, Jill, Makenzie and Arya for their help setting up! And the pack up went very smoothly - we were out of the school by 7.

The financial forms were just released and we had about \$3700 in sales. Since we did not pass the \$3800 threshold, we will receive our profit in Scholastic Dollars which we can spend at the February fair to restock the book vending machine or if One Book is available through the scholastic catalog we could purchase it with some of those profits. With this fair we have added \$1482.78 in Scholastic Dollars to our account. Since we had no idea how busy this fair would be and were just hoping to earn the bonus for our February Fair which we did, I think it was a success!

### **Yearbook-** Laura Richards

Yearbooks are on sale now. 10% discount now through the end of the month. Theme this year is "Shaping Our Future at NKES"; Different color scheme than we have used before...Navy, Coral, Teal and Cream. \$25 before tax for a soft cover. Remember with every book sold, we get money back from TreeRing...by just selling 11 books so far we have raised \$132. Last year we earned around \$1400. So spread the word for everyone to purchase their books.

A big thank you to Fantasia for stepping in to help with the yearbook this year...she's been taking pictures which is a tremendous help.

### **Staff Appreciation-** Laura Richards

Treated the staff with the annual Red Carpet arrival. Provided sodas and a snack bar for their meetings on August 19th.

Treated the staff to a welcome lunch from Don Miguel in Providence Forge on August 22.

PLEASE help support this local business. They always do an amazing job and give us a great deal on food to feed 100 people.

Future Monthly Treats: I would love to get some new folks who can help plan, shop for, and prepare monthly treats. I am willing to help and share all that I have done in the past, but would love someone new to have this opportunity. We typically do a monthly treat and work with Dr. O'Dea on what she might want to do...except for May which we do the week of staff appreciation. Have to watch the budget which the board can share more on that.

Staff Appreciation Week: Will need someone to completely take that week over and head it up for treating the staff this year. Please let Lauren or Melissa know if you are interested. (Jordan Wingenbach and Jarmila Poorman volunteered for this and had several people step up that are willing to help.

Corinth Baptist Church is interested in helping us treat the NKES staff throughout the year.

Their person is getting in touch with me soon on what they are wanting to help with.

Upcoming: Bus Safety Week treats for Bus/Car drivers October 14<sup>th</sup>.

### **PTO Workshops/ Grade Level Leads – Fantasia Eich**

We will still do PTO workshops once a month for big projects, but for other needs each grade will have a grade level lead that will coordinate with the lead teacher to make sure their

projects are done. Each grade level also has a list of volunteers. Someone will need to come in once a week.

**Spirit Nights-** Melissa Hummel

Monday, September 9, 2024 Don Miguel 5-8pm

**Spirit Wear-** Brittany Gutierrez

Current online campaign ends Sept. 6

**Treasures Report-** Brittany Gutierrez

Balance - \$13098.75

Pending deposits - \$162

Pending Cheddar Up transfer - \$1177.05

Total - \$14437.80

Membership - \$1388.05

**New Business-**

- A. Fall Festival-Saturday, October 12th
- B. Rewards-will be handed out every Friday during the fundraising campaign
- C. Fall Festival Volunteers-sending to staff first and then will come to PTO parents  
Silent Auction baskets will be put together Oct. 4<sup>th</sup> at 10:00am-volunteers needed
- D. Candy Monsters-to collect candy for the Fall Festival
- E. Homecoming Float Help Oct 11<sup>th</sup> – to decorate float. Waiting on theme
- F. Kindness/Cultural Event Night-November 14<sup>th</sup>. Details still being worked out

Bylaws were attached to meeting agenda

Important Dates

**September**

9<sup>th</sup> Don Miguel Spirit Night 5-8pm

16<sup>th</sup> International Dot Day (Really is on Sunday 15<sup>th</sup>)

20<sup>th</sup> PTO Workshop

23<sup>rd</sup> Kick off for PTO Fall Fundraiser

27<sup>th</sup> First Round of Fall Rewards Handed Out

**October**

Sept 30- Oct 10<sup>th</sup> Candy Monsters Come Out

4<sup>th</sup> Fall Rewards Handed Out

11<sup>th</sup> Last of Fall Rewards Handed Out

11<sup>th</sup> Last day of PTO Fall Fundraiser  
11<sup>th</sup> Volunteers needed- help decorate homecoming float  
12<sup>th</sup> Spooky Sprint 11am & Fall Festival till 3pm  
15<sup>th</sup>- Spirit Night at Pizza Hut 5-8PM  
16<sup>th</sup> World Unity Day (Wear Orange)  
18<sup>th</sup> PTO Workshop

## **November**

11<sup>th</sup> Red White and Blue for Veterans Day  
11<sup>th</sup>- 15<sup>th</sup> Kindness Week (Food Drive)  
14<sup>th</sup> PTO Meeting 9:15am Cafeteria  
14<sup>th</sup> School Wide Cultural Event (Not Confirmed)  
15<sup>th</sup> PTO Workshop  
16<sup>th</sup>- Spirit Night- Panera Bread 4-8pm Lightfoot

**Next PTO meeting will be on November 14<sup>th</sup> 9:15am in the cafeteria**