



## **New Kent Elementary PTO Meeting Minutes**

**Meeting Date:** November 5<sup>th</sup>, 2021 at 9:15 am **Meeting Location:** NKES Cafeteria

Meeting Called To Order By: Kristel Lamp

Attendance: (Attendance sheet attached)

Minutes: Minutes of 10/01/2021 meeting accepted.

Motioned by Lauren Paone and Seconded by Jordan Wingenbach

### **Officers' Reports**

#### **Presentation by Debbie Richards from The New Kent Educational Foundation.**

Debbie from The New Kent Educational Foundation shared with the PTO some of the events their foundation holds such as; Bowl-A-Thon and Spring Strides for Education Run. The Educational Foundation raises money for teacher and school grants and have funded items for our school such as flexible seating. The foundation wanted to make us aware of their fundraisers so we could coordinate with them in the future and let us know if there is ever a school or teacher need that is out of our budget to contact them to see if we could work together to meet the need. They award grants to teachers and schools and typical grant the awards to help fund needs that impact a large number of children.

PTO will look into their website and stay in touch with Debbie Richards!

#### **President Report: Kristel Lamp**

Kristel reviewed the success of the Fall Festival and that nothing but positive comments were made. She announced that a sheet would be sent around, along with sent home to the students asking for Fall Festival Feedback to help the board start to plan next year's Fall Festival.

- Feedback was given at the meeting that they had heard teachers and students missed the spooky bus. PTO board talked about somehow incorporating that bus next year at a different time of the month so that all students could walk through it, such as a school day.

Kristel also announced that the PTO would be sponsoring a float in the New Kent Christmas Parade. The float will be themed based around the Christmas movie "The Grinch". Kristel asked if there would be any volunteers willing to help build the float and also join us in walking in the parade. The parade will be on December 12<sup>th</sup> at 2:00 PM.

#### **Treasurer Report: Brittany Gutierrez**

Brittany started off by informing everyone that 28 of the 65 staff members eligible for our Fall \$50 grant have

used their allotted money. We are sending out reminders to the rest of the staff. Brittany also announced that we will be voting to allow staff an additional grant of \$50 in the spring of 2022.

Fall Festival earnings are not totally in and final yet but it is looking like the amount raised will be just over \$23,100. Which includes; online donations, silent auction, 50/50, direct donations and spirit wear.

Along with Fall Festival earnings we had two October spirit nights. Trojan Grill brought in \$264 and Martha's kitchen \$201.

## **Principals Report: Dr. Amy Stamm**

Dr. Stamm was not in attendance but she sent in a letter stating; Our biggest piece we want to publicly address is gratitude.....Gratitude for our Amazing PTO Board; for our thoughtful and generous school community, families, and friends: and the constant support we feel from each of you!

## **Committee Reports**

- A. - Yearbook update- Laura Richards was not in attendance but sent in an email with her update. Laura stated that as of 11/4/2021 135 books have been sold. We typically in past years have sold over 300 so we are expecting to sell more.
  - The school has earned \$825.05 in fundraising so far which will come back to the school when books are printed.
  - We have earned 3 free books due to sales and will be donating one back to the library.
  - Book will be 60 pages and have the option for each person to design their own middle pages but must be done by April 22<sup>nd</sup>.
  - Theme will be Royal Blue and waves and will go along with our Mascot and saying "There's no Otter place to be"
  - Books printed 5/10/2022 and shipped to school 6/01/2021
  
- B. Spirit Nights are now being taken over by Rachel Hubbard. She has booked them all the way into spring. Our exciting big one is a week-long one at five below in Williamsburg! It will be December 10<sup>th</sup>- December 17<sup>th</sup> and we will get 10% of all sales done after showing a coupon! Can be shown by printing out or on their phone!
  
- C. Holiday Shop Update-Caroline Tavai. The holiday shop will be December 6<sup>th</sup>- 10<sup>th</sup>. The shipment of all of the items will be delivered on November 29<sup>th</sup>. Sign-up sheet went around at the meeting and will also be posted online since a lot of Volunteers are needed to make the holiday shop work! Caroline explained to the PTO how the flyers go home and how kids come with money sectioned off by family member they are buying for.
  - It was also recommended that the PTO takes a video to post and share of the shop and the items so that parents can have an idea of what the kids will be shopping for and the prices for each.
  
- D. Staff Appreciation- Jessica Parker and Sondra Sponsellor are now helping the board with the Staff appreciation committee! November staff treat will be a candy apple bar! December we will be working with Dr. Stamm for 2 of her 12 special staff days!

## **Old Business**

Spirit Wear- Shipments of purchased spirit wear should be arriving the week before thanksgiving break. We will update more once we have more info on tracking. After thanksgiving we will transition spirit wear back to

cheddar up site.

Photo Fundraiser- Brittany has had a photographer contact her about holding photo sessions at saude' creek vineyards. Half of the proceeds will come back to the NKES PTO. This will be on November 6<sup>th</sup>. We have a chance to earn up to \$1,400.

Kindness week- Kindness week will now have 3 components to it. 1) children will have dress up days accompanied with a Random Act of Kindness to do for the day. 2) The backpack food drive will be joining in on the kindness week to help Mr. Baum's program stock up on its food needs. 3) all students will be painting a rock in their class to display around the school or in a garden at the school! The food drive will start on Thursday November 11<sup>th</sup> and the RAK and spirit days will start on Monday November 15<sup>th</sup>.

1. Monday, Nov. 15th-River Otters are KIND-wear river otter gear or school colors (royal blue, white); RAK-smile and say "hello" to someone at school you don't know
2. Tuesday, Nov. 16th-Peace Love, and KINDNESS-wear tie dye or bright colors; RAK-write a heartfelt note to a staff member (teacher, bus driver, custodian, etc)
3. Wednesday-Work out Problems with KINDESS-wear workout clothes; RAK-Play with someone new on the playground
4. Thursday-Dream of Kindness-wear your pajamas to school; RAK-compliment someone at school
5. Friday-Hats off to Kindness-Wear your favorite hat to school; RAK-hold the door for someone or help them with something.

KINDNESS ROCKS-Rock initiative to go along with KINDNESS week—getting flat rocks to paint, decorate with positive inspiring messages and display them at NKES—BUDGET for this project is \$2,000

## **New Business**

Vote for teacher reimbursements for Spring 2022. Brittany moved to vote for an additional \$50 grant be given to all instructional staff at NKES in the spring of 2022. Candace Major seconded the motion. Teachers will be notified of these funds after the thanksgiving break.

## **Announcements**

- Photo Fundraiser this Saturday, Nov. 6th at Saude Creek
- Spirit Night at Martha's Kitchen on Tuesday, November 9th, 2021 from 4:00-8:00 pm-NKES PTO gets 10 percent of sales from dinner shift-no receipt collection necessary
- Spirit Night at Trojan Grill on Tuesday, November 16th, 2021 from 4:00-8:00 pm-NKES PTO gets 10 percent of sales from dinner shift-no receipt collection necessary

**Next PTO meeting will be held on Friday, December 3rd, 2021 at 9:15 am**

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Meeting Adjourned At: 10:26 A.M.

Minutes Compiled By: Lauren Paone, Secretary